



Application guide for Korean Language Program of 2022 Spring semester for graduate students in BK21 program participating department

1. Application period : March 17th (Thu) 09:00 - March 23rd (Wed) 17:00

2. Courses

Course title	Day	Time	Period	Number of students	Tuition fee (KRW)	Class type
1:1 Korean		2 hours per week (Total 20 hours)	April 4 th ~ May 23 rd	5	800,000	in person (face-to-face)

3. Subject and selection method for the course

	Contents
Subject	Enrolled graduate students in BK21 program participating department or students who enrolled studies
Reimbursement support course	• 1:1 Korean ※ <u>Can get reimbursement one course</u>
Notification on Course information	<u>March 24th (Thu), 2022</u> (Hanyang IIE will email separately to ones who has registered to the course)
supportment	100% reimbursement of tuition fee
requirement for reimbursement	Completion with 70% or higher attendance rate (without any 'statement of reason')

4. Application method

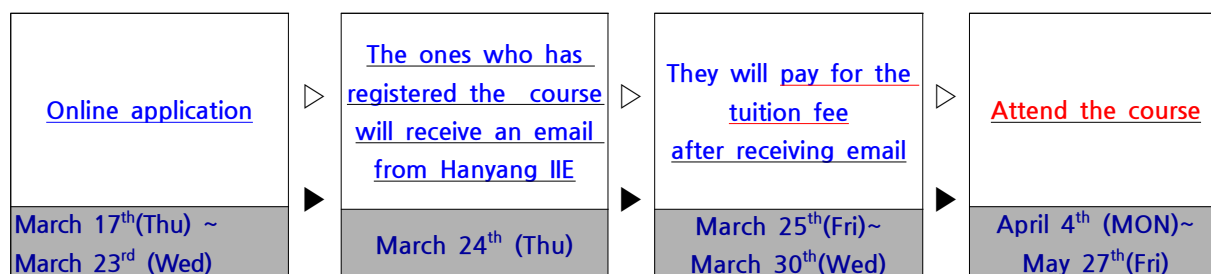
A. Application period : 09:00 March 17th (Thu) - 17:00 March 23rd (Wed)

B. Method

- ▶ Visit the website below to apply for the course

<https://forms.office.com/r/DTqazXtl6r>

- ▶ The ones who have registered will receive an email and informed to pay the tuition fee



* In case of non payment within the period, it is automatically excluded from the [registration](#)

5. Payment method

	Payment method
Account transfer (the name of the payer has to be the attendee's name)	Shinhan bank 100-014-338566 Hanyang University(International Language Institute)

6. Cancellation

- Cancellation before course starts : **Must inform to the office of Hanyang IIE**
- * **Students who intend to cancel the course have to notify to the office of Hanyang IIE.** Please note those who don't attend classes until the end without notification of cancellation have to pay the tuition fee.

☎ Other inquiries : 02-2220-1663

7. Guidelines to follow during the 1 on 1 Korean Class

- 1) 1 on 1 Korean class **conducts only the following time** and before starting the class you have to set the class schedule with your instructor.
 - **weekday from 9 am to 1 pm**
 - **weekday from 2 pm to 6 pm**
- 2) If you want to **cancel or change the time of the class, you have to contact your teacher 24 hours before each class.** After that you are marked as absent.
- 3) A make-up class **only offers** only the following two situations.
 - ① **Changing your class schedule 24 hours before the class**
 - ② **Changing your class schedule due to the unavoidable circumstances occurred by the instructor**

※ **The make-up class only offers during the weekday from 9 am to 1 pm or from 2 pm to 6 pm.**
- 4) The 1 on 1 Korean class is a 50-minute class and it is scheduled to be held for 2 hours every week. If the instructor agrees, 2 hours in a row are also available.
- 5) If you do **NOT** attend the class **until 10 minutes after the start of class** without prior notice, **you will be marked as absent.**